

SCHOHARIE COUNTY CLASSIFICATION SPECIFICATION

Class Title: **STAFF SOCIAL WORKER/COMMUNITY SERVICES**

Jurisdictional Class: **Competitive**

Date Adopted: **July 3, 1996**

Date Revised: **9/2/98, 5/25/00, 2/3/05**

Jurisdictions: **County**

Union Status: **CSEA**

Pay Grade: **19**

DISTINGUISHING FEATURES OF THE CLASS: This class requires the performance of social work in helping patients with social, emotional and related difficulties associated with their disability. The work is performed within prescribed routines with leeway permitted in determining the scope of work to be performed in helping the patient adapt to old or new environments. The Staff Social Worker functions under the general direction of a supervising social worker. Employees in this class are expected to meet with professionals in or outside of the community to obtain assistance and guidance for patients; does related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative Only)

Participates in the intake and screening of new patients, evaluates the patient, and makes diagnosis grounded in DSM (Diagnostic and Statistical Manual of Mental Disorders) nosology;

Participates as a team member in individual, group and family therapy;

Provides social work services to help patients adapt to their disabilities and social environment;

Refers clients to governmental and non-governmental agencies;

Coordinates various activity and treatment programs with other social agencies;

Compiles case studies, records pertinent information and develops plans of treatment;

Meets with the community mental health team and with community agencies to plan/coordinate the patient's treatment and rehabilitation program;

Collects and maintains appropriate data from sources such as professional staff and patients' families to develop a plan to treat patients' mental and social problems;

Maintains information on community and health resources which support the patient's care;

Participates in the process of transfer of patients to other levels of care/treatment as appropriate.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL

CHARACTERISTICS: Thorough knowledge of the practices and procedures of social work and of the social factors affecting disease and disability; the ability to organize work effectively; the ability to interpret federal, state and local laws affecting medical and health programs; ability to prepare reports and knowledge of current diagnostic nosology (DSM).

MINIMUM QUALIFICATIONS:

- (A) Possession of a professional license and current registration issued by New York State Education Department in Licensed Clinical Social Worker (LCSW); **OR**
- (B) Possession of a professional license and current registration issued by New York State Education Department in Licensed Master of Social Work (LMSW) and one (1) year of experience in the mental health or chemical dependency field.

SPECIAL REQUIREMENT: Must be able to provide own transportation to worksite locations.

Last Reviewed:

Last Updated: 02/03/05

Reviewed By:

Last Reallocated:

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